



## Trustees' Annual Report for the period

From: 1<sup>st</sup> October 2018 To: 30<sup>th</sup> September 2019

Charity name: Room To Learn

Charity registration number: 1165428

## Objectives and Activities

Text

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance education and relieve poverty amongst children aged 3-15 for public benefit, primarily but not exclusively in India, by the provision of school buildings, teachers, equipment, and transport to meet their educational needs.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The focus of our activities is running an educational facility for needy children in Kalimpong, West Bengal, India.  In planning our activities Trustees have kept in mind the Charity Commission guidance on public benefit.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/a
Policy on social investment including program related investment	Para 1.38	N/a
Contribution made by volunteers	Para 1.38	All trustees give their time on a voluntary basis and receive no net remuneration or other benefits.
Other		N/a

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Room to Learn's School in Kalimpong, West Bengal, India uses an existing school premises and infrastructure. The property owner is engaged to run RTL's 'Happy Days' school, providing Classrooms, Teachers etc to RTL's requirements.</p> <p>A fourth fund raising Garden Party event was successful in generating funds.</p> <p>Room to Learn's website was further developed with the addition of a giving page to enable online gifting.</p> <p>A school bus was bought with the funds from a very generous supporter and now brings our children to school from further afield.</p> <p>Our evaluation projects aimed at providing an additional income to parents who currently are below the poverty line have been developed successfully and will form an ongoing part of our work in Kalimpong.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Achieved – the charity supported educational services for another year. The charity remains stable and able to continue due to the reserves held, which have increased during the year.
Performance of fundraising activities against objectives set	Para 1.41	Achieved – this year we received the largest number of donations to date.
Investment performance against objectives	Para 1.41	Achieved – inflow of funds was greater than outflow, increasing reserves for the charity.
Other		N/a

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At 30 <sup>th</sup> September 2019 we held funds of £23,511, all of which is unrestricted funds.  These funds are held in order to meet planned expenditure for the running and expansion of the Kalimpong school in coming years.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We aim to hold at least 3 years planned expenditure in reserve
Amount of reserves held	Para 1.22	£23,511
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of fund raising has been individual donations raised at a major fund-raising event.  In addition, this year we have also received a generous repeat donation from a local charity, and a further extremely generous donation to allow the purchase of a school minibus.  In the coming year, we are hopeful of raising additional funds through local events and broadening our supporter base.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/a
A description of the principal risks facing the charity	Para 1.46	N/a
Other		N/a

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution (adopted 03/02/16)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO (charitable incorporated organisation)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees appointed by CEO once ratified by the Board of Trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/a
Relationship with any related parties	Para 1.51	N/a
Other		N/a

## Reference and Administrative details

Charity name	Room To Learn
Other name the charity uses	RTL / RTL UK
Registered charity number	1165428
Charity's principal address	Manor Lodge Old Minster Lovell Witney OX29 0RN

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Ann Mills	CEO		
2	Des Mills			
3	John Fleming	Chair		
4	Nicola Mayes	Secretary		
5	Stephen Bradshaw			
6	Tom Instone	Treasurer	06.01.2019	
7	Jennifer Maxwell			
8	Brian Mills		06.01.2019	
9	Corrina Whitfield			
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Patricia Ann Mills	
<b>Position (eg Secretary, Chair, etc)</b>	CEO	
<b>Date</b>	09/09/20	